

## **Review Your Leave and Earnings Statement**

1. You are responsible for reviewing your Leave and Earnings Statement (LES) each pay date to ensure proper deductions have been withheld to avoid errors for which you could be indebted. It is especially important to review the LES you receive on January 21, 2011 since it will reflect any change you made during the Federal Benefits Open Season.
2. Benefits Bulletin 2011-1, Review the Benefits Information on Your Leave and Earnings Statement provides information about how to review your LES. The bulletin is available at <http://www.public.navy.mil/donhr/Benefits/resources/Pages/Default.aspx>